

**DUTY ROSTER 2021 - 2022**

S.NO.	EVENT	NAME OF THE TEACHER
1	School Functions	Mrs. Asha
		Mrs. Bhavani
2	Disaster Management	Mrs. S. Kala
3	Excursions	Mrs. Arthi
4	Transport	Mr. Poovaiar
5	Photography	Mrs. Magesh
6	Morning Assembly	Mrs. Bhavani
7	Monthly Sports Activities	Mr. M. Kalaiarasan
8	Upkeep of Sports guru India records	Mr. M. Kalaiarasan
9	Decorations and Display Boards	Mrs. C. Annai Devi
		Mr. P. Isakiraj
10	Upkeep of Furniture and park area	Mr. P. Isakkiraj
11	Medical Facilities	Ms. V. Shenbagavalli
12	Supervision of Health & Hygiene facilities	Mrs. V. Shenbagavalli
		Mr. M. Navas Khan
13	Inter-School Competitions	Mr. Kalaiarasan
14	Upkeep of Supportive Play material & equipment and Montessori	Mrs. Shanmuga Priya
15	School file management	Mrs. Esakkiammal
16	School Website/ Mail In charge	Miss. Mageshwari
17	Admission Committee	Mrs. Palaniammal

Sl. No	Event Name	Primary	Upper Primary
1	Time Table	Mrs. Thangam	Mrs. Asha
2	Examination	Mrs. Siva Jothi	Mrs. Josephine Brinda
3	New Admission	Mrs. Chithrakanya	Mrs. Bhavani
4	Inter school competition	Mrs. Kaladevi	Mrs. Arthi
5	Seminars and workshop	Mrs. Kaladevi	Mrs. Arthi
6	Tour and Exhibition	Mrs. Arthi	Mrs. Asha
7	Photography	Mr. P Isakiraj	Mr. P. Isakiraj
8	Transport	Mr. Poovaiar	Mr. Poovaiar
9	Olympiads		
	· Science	Mrs. Arthi	Mrs. Asha
	· Maths	Mrs. Thangam	Mrs. Josephine Brinda
	· G.K.	Mrs. Babitha	Mrs. Babitha
	· English	Ms. Kaladevi	Mrs. Bhavani
10	Supervision of Health & Hygiene facilities	Mrs. Sivajyothi	Mrs. Sivajyothi
11	Newspaper	Mr. Isakiraj	Mr. Isakiraj
12	Uniform	Mr. Kalaiarasan	Mr. Kalaiarasan
13	Morning Assembly	Mrs. Kaladevi	Mrs. Bhavani
14	Notice board decoration	Mr. Isakiraj	Mr. Isakiraj
15	Value Education	Mrs. Sivajyothi	Mrs. Sridevi
16	Disaster management	Mrs. Parvathi	Mrs. Kala
17	Club Activities	Mrs. Thangam	Mrs. Asha
18	Pocso Act	Mrs. Bhavani	Mrs. Asha
19	Sexual Harassment	Mrs. Thangam	Ms. Kaladevi
20	Grievance and Redressal	Mrs.shanmuga priya	Mrs. Chitrakanya
21	Discipline	Mr. Kalaiarasan	Mr. Kalaiarasan
22	Sports House Activities	Mr. Kalaiarasan	Mr. Kalaiarasan
23	Teacher Parent Association	Mrs. Arthi	Mrs. Asha
24	SMC	Ms.palaniammal	Mrs. Asha
25	Extra Curricular Activities	Mrs. Asha	Mrs. Bhavani